

**Minutes of a Meeting of the  
Joint Overview & Scrutiny Committee of  
Adur District and Worthing Borough Councils**

**Council Chamber, Civic Centre, Shoreham-by-Sea**

**26 November 2015**

Roy Barraclough (Chairman)  
Keith Bickers (Vice Chairman)

**Adur District Council:**

James Butcher  
\*Stephen Chipp  
\*Ken Bishop  
Ann Bridges  
\*Liz Haywood  
\*Rod Hotton  
Emily Hilditch  
\*Liza McKinney

**Worthing Borough Council:**

Charles James  
Mary Lermite  
Nigel Morgan  
Luke Proudfoot  
Vino Vinojan  
\*Keith Sunderland

\*Absent

<b>JOSC/15-16/31</b>	<b>Declarations of Interest/Substitutions</b>
There were no declarations of interest	
Councillor Paul Graysmark declared his substitution for Councillor Ken Bishop	
<b>JOSC/15-16/32</b>	<b>Minutes</b>
<b>Resolved</b> that the Minutes of the Committee held on 29 October 2015 be approved as the correct record and be signed by the Chairman.	
<b>JOSC/15-16/33</b>	<b>Public Question Time</b>
There were no members of the public present	
<b>JOSC/15-16/34</b>	<b>Items Raised Under Urgency Provisions</b>
There were no urgent items.	
<b>JOSC/15-16/35</b>	<b>Consideration of any matter referred to the Committee in relation to a call-in of a decision</b>
There were no items.	

<b>JOSC/15-16/36</b>	<b>Outline 5-Year Forecast and Savings Proposals</b>
<p>Before the Committee was a report by the Director for Digital and Resources, a copy of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as item 6. The purpose of the report was to update Members on the latest financial forecast for 2016/17 to 2020/21 and to propose options for meeting the projected budget shortfall in 2016/17.</p> <p>The Section 151 Officer addressed the Committee on the potential impact of measures outlined in the the Chancellor’s speech on the comprehensive spending review. Members were told of the challenges facing the Councils as outlined in the report.</p> <p>A Member raised the deletion of a grounds maintenance budget associated with the environs of the Town Hall and proffered that if the Council were to begin holding weddings at the Town Hall consideration needed to be given to the appearance of the outside of the building. Members were told that the maintenance was to be handled in a more ad-hoc manner. The Committee discussed the issue and felt that the Council should monitor the condition and upkeep of the area.</p> <p>The Committee scrutinised the details of the report before them and questioned the Head of finance on the savings and financial pressures identified in the report.</p> <p style="text-align: center;"><b>Resolved:</b> that the report be noted</p>	
<b>JOSC/15-16/37</b>	<b>Joint Overview and Scrutiny Committee New Ways of Working</b>
<p>Before the Committee was a report by the Director for Digital and Resources a copy of which had been circulated to all Members and a copy of which is attached to a signed copy of these minutes as item 7. The report requested that the Joint Overview and Scrutiny Committee (JOSC) confirms the new ways of working practices, to help and enhance the Overview and Scrutiny role, which were discussed and agreed in principle at the Committee on 29 October 2015.</p> <p>The Committee undertook a creative session. It split into four groups and discussed four areas relating to the ‘new ways of working namely ‘how to get issues on the agenda’, ‘meeting content/themed meetings’, ‘holding the executive to account’, ‘public involvement / engagement / Public Question time’. The results of the ‘creative session’ were collated and the Committee were told that a further report would be presented to the Committee in January. Members felt that it was important to get Executive Member comment on the proposals and asked that the Leaders be consulted with.</p> <p style="text-align: center;"><b>Resolved:</b></p> <p>i) that a further report be brought to the January meeting of the committee;</p>	

ii) that the Leaders be consulted on proposed changes.

**JOSC/15-16/38**

**Adur and Worthing Joint Overview and Scrutiny Committee  
Work Programme – 2015/16**

Before the Committee was a report by the Director for Digital and Resources, a copy of which had been circulated to all Members and a copy of which is attached to a signed copy of these minutes as item 11. The report outlined progress on the work contained in the 2015/16 Work Programme.

The Committee discussed upcoming meetings and asked that the programme be re-arranged so that reports relevant to the portfolio's of Executive Member interviews be arranged to take place at the same meeting as their interviews and they be asked to be present at discussions

**Resolved:** that progress with the work programme be noted and that it be amended accordingly

The meeting was declared closed by the Chairman at 8.12pm it having commenced at 6.30pm.

**Chairman**